

OAK VILLAGE NORTH

PARK PAVILION RESERVATION AGREEMENT

1. A representative of each group renting the pavilion shall sign a copy of this agreement and be responsible for adherence to its requirements by all members of his/her party. If an OVN resident reserves the pavilion for family or friends who are non-OVN residents, the OVN resident must be at the pavilion on the day and time of the reservation and is responsible for any infractions of the rules, the deposit and rental fee.
2. All park property inside the metal pipe fence is considered playground area; therefore, no parking of vehicles is allowed inside the fence. Parking is allowed only in designated areas. NO vehicles are allowed on the grass.
3. Maintenance will be provided by the OVN POA when necessary and will be performed when no activities are taking place. If any repairs are needed, contact your OVN representative.
4. Use of the tennis court is restricted to tennis only; use of the basketball court is restricted to basketball only. Any other use could constitute a violation of this agreement and your party may be asked to leave immediately and forfeit your rental fee and deposit. Playground use by children should be supervised at all times. Ball fields may be used if not in use during your reservation time. If a party arrives at the baseball field that has a reservation in hand, the field must be relinquished to the party with the reservation.
5. It is the responsibility of the person signing this rental agreement to ensure the pavilion is clean at the conclusion of the rental time. All trash, drink cans, and bottles must be picked up and put in the trash receptacles located in the park. Restrooms shall also be kept free of trash from your party. Any picnic tables moved must be moved back into their original locations. A representative of the POA must approve the condition of the pavilion and restroom at the end of the reservation. When approved, the deposit will be refunded by mail within 2 weeks.

6. A fee will be assessed according to the below fee schedule. This fee will cover a reservation of 4 hours. If more hours are needed, an additional \$12.50/hr. (resident) or \$15.00/hr. (non-resident) will apply. The fee must be paid upon signing this agreement or the date will NOT be considered reserved. A refundable security deposit of \$100.00 will also be collected upon reservation of the pavilion.

Pavilion Rental	
Residents	Non-Residents
\$50 for first 4 hours	\$60 for first 4 hours
\$12.50 per each additional hour	\$15.00 per each additional hour

Athletic Field Rental	
Residents	Non-residents
\$10 per every 2 hours	\$15 per every 2 hours
No field reservation shall be longer than 4 hours	

7. **PLEASE NOTE:** All use of the park and anything in it is the responsibility of the parties using it. OVN does not assume and responsibility or liability for any accidents, injuries, thefts, etc. The park is open from 8:00am – 10:00pm. All parties must leave the park by closure time.

Today's Date: ____/____/____

Name of person renting Pavilion

Signature

Address: _____

Phone Number: _____

OVN Resident: Yes No If No, OVN Sponsoring Resident _____
Print

OVN Resident Signature

Reservation Date: ____/____/____ Reservation Hours: _____ to _____

Security Deposit: \$100.00 _____

Check #: _____

Rental Amount Due: \$ _____

Check #: _____

OVN POA Board Rep: _____